



Institute of Training Professionals - Membership Application Form

(Please type or print, tick and delete where appropriate.)
(For Student Member, please fill in the the items with ** only.)

LAST NAME **		GIVEN NAMES **		NAME IN CHINESE **			
MAILING ADDRESS **		DATE OF BIRTH (DD-MM-YY) (Only for Applicant of Retired Member)					
		E-MAIL **		CONTACT TELEPHONE **			
ACADEMIC INSTITUTES ** / EMPLOYER'S NAME (AND ADDRESS, if possible)							
CURRENT POST (JOB TITLE)				DATE APPOINTED TO CURRENT POST			
NATURE OF EMPLOYER'S BUSINESS		JOB TITLE OF YOUR DIRECT SUPERVISOR		AVERAGE HOURS SPENT ON TRAINING PER WEEK			
YOUR CURRENT RESPONSIBILITIES							
ACADEMIC AND PROFESSIONAL QUALIFICATIONS (PLEASE ENCLOSE SUPPORTING COPIES)				DATE AWARDED		WAS THE AWARD BY EXAMINATION	
						YES / NO	
						YES / NO	
						YES / NO	
						YES / NO	
SIGNIFICANT COURSES ATTENDED (ESPECIALLY IN HR/TRAINING)				ATTENDANCE			
COURSE TITLES		ORGANIZING INSTITUTES	DATE FROM			DATE TO	
EMPLOYMENT HISTORY (LAST FIVE YEARS IN DECENDING CHRONOLOGICAL ORDER)							
EMPLOYERS		POSITIONS HELD	DATE FROM	DATE TO			
ARTICLES AND PUBLICATIONS			COMMITTEE / BOARD MEMBERSHIP OF OTHER INSTITUTES				
MEMBERSHIP CLASS SOUGHT							
FELLOW / MEMBER / ASSOCIATE / STUDENT / AFFILIATE / CORPORATE / RETIRED*							
<p>DECLARATION I, the undersigned, certify the information provided in this form are true, and do hereby apply for membership. I agree to abide by the Articles and Regulations of the Institute for the time being in force and the Rules of any Branch or Section of the Institute to which at any time I may belong.</p>							
SIGNATURE:			DATE:				

Please complete the application form and return to the Institute office together with copies of relevant education, employment and professional reference.
All the personal information collected will be handled confidentially.

Institute of Training Professionals c/o Unit 171A, G/F, Orchid House, 169-173 Sai Yeung Choi Street North, Mongkok, Kowloon.
Tel: (852) 3626 2015 Email: info@itp.org.hk Web Site: www.itp.org.hk Facebook: www.facebook.com/ITPHK



OBJECTIVES OF ITP

- To represent the interests of training professionals of all levels.
- To develop and promote public understanding of the training profession.
- To promote and maintain recognized standards for training through continuous professional development.
- To provide, through local and international seminars/meetings and publications, a regular service of information and advice to members, outside bodies and individuals requiring guidance on training matters.
- To maintain contacts with other local institutions and overseas bodies engaged in the profession.

MEMBERSHIP GRADES AND CRITERIA

*Professional Designation

Grade / *Designation	Academic Qualifications and/or Requirements	Experience in Training	Annual Fee
Fellow *FITP	By invitation only	10 years in senior position	\$300
Member *(MITP)	Diploma or degree in HR/Training Management; or equivalent	3 years	\$200
Associate *(AMITP)	Certificate in HR/Training; or equivalent	Actively engaged in HR/Training	\$150
Student	Full-time students undertaking HR / Training related studies	N/A	F R E E
Affiliate	Individuals interested in maintaining contacts with ITP	N/A	\$100
Corporate Member	By invitation only. 5 nominees are eligible to join all the Institute's	N/A	\$1,500
Retired Member	Retain previous designation if age over 65 with not less than 5 years' membership and not in full-time employment	N/A	F R E E

Note: Final admission decision rests with the Executive Committee of ITP.